

TAB

Sanitized - Approved For Release :
CIA-RDP51-00049A000100010008-9

REPRODUCTION SECTION

Following is the Table of Organization for the Reproduction Section which is being presently processed through the Civil Service Commission:

Office of the Chief

	Chief	CAF-13	\$7102.20	10 Dec. 1946	
	Asst. Chief	CAF-12	5905.20		Action Pending
Vacant	Prod. Coordinator	CAF-9	4149.60		
Vacant	Clerk Stenographer	CAF-5	2644.80		
Vacant	Prop. & Supply Clerk	CAF-5	2644.80		
Vacant	Clerk	CAF-3	2168.28		

Photographic Unit

Vacant	Chief	CAF-11	4902.00
Vacant	Asst. Chief	CAF-9	4149.60

Process Photography Sub-Unit

Vacant	Head	CAF-7	3397.20
Vacant	Photographer	CAF-5	2644.80
Vacant	Film Stripper	CAF-5	2644.80
Vacant	Layout Man	CAF-3	2168.28

Photo-Copying Sub-Unit

Vacant	Head	CAF-5	2644.80
Vacant	Photographer	CAF-4	2394.00
Vacant	Photostat Operator	CAF-2	1954.00

Pictorial Photography Sub-Unit

Vacant	Head Photographer	CAF-7	3397.20
Vacant	Photographer	CAF-5	2644.80
Vacant	Photographer	CAF-4	2394.00
Vacant	Photographer	CAF-3	2168.28

Sanitized - Approved For Release :
CIA-RDP51-00049A000100010008-9

Micro-Photography Sub-Unit

Vacant	Head	CAF-7	5397.20
Vacant	Photographer	CAF-5	2644.80
Vacant	Photographer	CAF-4	3394.00
Vacant	Photographer	CAF-3	2168.28

Printing Unit

Vacant	Chief	CAF-11	4902.00
Vacant	Asst. Chief	CAF-9	4149.60

Composing Sub-Unit

Vacant	Supervisor	CAF-4	2394.00
Vacant	Varitype Operator	CAF-3	2168.28
Vacant	Varitype Operator	CAF-3	2168.28
Vacant	Varitype Operator	CAF-3	2168.28
Vacant	Varitype Operator	CAF-3	2168.28
Vacant	Proofreader	CAF-3	2168.28
Vacant	Proofreader	CAF-3	2168.28

Mimeograph and Finishing Sub-Unit

Vacant	Head	CAF-7	5397.20
Vacant	Mimeograph Operator	CAF-2	1954.00
Vacant	Mimeograph Operator	CAF-2	1954.00
Vacant	Mimeograph Operator	CAF-2	1954.00
Vacant	Mimeograph Operator	CAF-2	1954.00
Vacant	Mimeograph Operator	CAF-2	1954.00
Vacant	Collator	CAF-2	1954.00
Vacant	Collator	CAF-2	1954.00
Vacant	Collator	CAF-2	1954.00
Vacant	Collator	CAF-2	1954.00
Vacant	Collator	CAF-2	1954.00

Sanitized - Approved For Release :
CIA-RDP51-00049A000100010008-9

Printing Unit

Offset and Platenmaking Sub-Unit

Vacant	Offset Pressman	CAF-7	\$3397.20
Vacant	Offset Pressman	CAF-7	3397.20
Vacant	Webendorfer Operator	CAF-5	2644.80
Vacant	Webendorfer Operator	CAF-5	2644.80
Vacant	Lithographer	CAF-4	2394.00
Vacant	Lithographer	CAF-4	2394.00
Vacant	Sr. Multilith Operator	CAF-3	2168.28
Vacant	Sr. Multilith Operator	CAF-3	2168.28
Vacant	Head Platemaker	CAF-7	3397.20
Vacant	Platemaker	CAF-5	2644.80

Map Unit

Vacant	Head Cartographer	CAF-12	5905.20
Vacant	Cartographer (Asst.)	CAF-11	4902.00
Vacant	Cartographer	CAF-9	4149.60
Vacant	Draftsman	CAF-7	3397.20
Vacant	Draftsman	CAF-7	3397.20
Vacant	Draftsman	CAF-5	2644.80

- The Reproduction Section has not been organized in CIG due to the indefinite status of the former OSS Reproduction Plant which was transferred to the State Department on 20 September 1945. During the past few months, the Executive for Personnel and Administration has been working very closely with the Bureau of the Budget in connection with the possible re-transfer of this unit to CIG. However, this could not be accomplished due to the fact that the plant was involved in printing activities in violation of certain existing statutes with which the Bureau of the Budget has been attempting to force compliance by the State Department.
- As a result of the several meetings, the attached agreement between the State Department, CIG, and the Government Printing Office was prepared, by which the Government Printing Office agrees to furnish printing services to CIG

Sanitized - Approved For Release :
CIA-RDP51-00049A000100010008-9

and the State Department under the most secure methods of operation in the present plan. The State Department has verbally agreed that, upon the submission of an overall plan by the Government Printing Office, they will enter into a separate agreement with GPO for the transfer of the balance of the plant, including photostat, microfilm, etc. This transfer will include only equipment and facilities, not personnel.

4. Pending this determination, it is impossible for GPO to proceed with the establishment of a complete reproduction plant due to the lack of space for this purpose, as well as other reasons. However, in the meantime, arrangements are being made for the establishment of a small plant on the fourth floor of the South Building. The temporary plant will include microfilm, photostat, photograph, mimeograph, multilith, and ditto facilities which will be adequate for GPO requirements for the next several months. It is expected that this plant will be in operation by 15 February 1947. However, the plant will not be completely staffed by that time due to numerous delays in obtaining personnel.
5. Due to all of these difficulties, the establishment of jobs in the Civil Service Commission has been withheld with the exception of twelve positions. As a result of this survey, positions are now being established by the Classification and Salary Administration Section, Personnel Division, and it is expected that the reproduction plant will be in operation on or about 1 February 1947 to a limited degree. Also, as a result of this survey, requests for eligibles have been initiated and are being forwarded to the Personnel Division for the procurement of the personnel required. At the present time, the only person on duty in this section is [REDACTED] who is the Chief of the section.
6. The following is a list of equipment required for the establishment of a complete Reproduction Plant, all of which is either on hand or on order. The bulk of the equipment at the present time is being stored pending the availability of space in the South Building for the equipment to be set up.

25X1A9a

Sanitized - Approved For Release :
CIA-RDP51-00049A000100010008-9

<u>Equipment Required</u>	<u>Quantity</u>	<u>Value</u>	<u>On Hand</u>	<u>Ordered</u>	<u>To be Ordered</u>
Electronic Typewriter (12" carriage 2, @ \$310.58 ea.; 16" carriage 1, @ \$517.04 and \$23.22.)	3	961.42	1	X	
Varitype Machine Model A20 (with type changes), @ \$795.20 ea.	3	2,385.60		X	
Drawing Table, 60"	1	200.00			X
Steel Top Composing Table	1	800.00			X
Linotype Machine (Complete)	1	8,000.00			X
Meihle Vertical (Press) 14x19	1	5,000.00			X
Kluge Press Platen, 10x15	1	2,000.00		X	
Press Printing with Motor (Jobber) 14 ¹ / ₂ x22	1	1,500.00		X	
Camera, Dark-room, 40" (Repro-Art Machinery Co.)	1	3,666.00		X	
Screen, Halftone 14x17 120 line	1	215.00		X	
Screen, Halftone 14x17 133 line	1	577.00		X	
Screen, Halftone 14x17 300 line	1	400.00		X	
Lamp Arc Single Deck Standing @ \$387.00 ea.	2	774.00		X	
Machine, Plate Coating Whirler 27x30	1	510.00		X	
Lamp Arc Double Printing 30x40	1	326.00		X	
Harris Offset Press 26x40	1	15,000.00			X
Harris Offset Press 17x22	1	5,000.00			X
Press Offset Sheet Fed 22x29	1	7,346.00		X	
Paper Cutter 50"	1	8,000.00			X
Wire Stitcher 3/4" Boxton	1	650.00		X	
Plastic Cutting Machine and Binding Machine (Complete)	1	900.00			X

Sanitized - Approved For Release :
CIA-RDP51-00049A000100010008-9

Sanitized - Approved For Release :
CIA-RDP51-00049A000100010008-9

<u>Equipment Required</u>	<u>Quantity</u>	<u>Value</u>	<u>On Hand</u>	<u>Ordered</u>	<u>To be Ordered</u>
Electric Glue Pot	1	\$ 25.00			X
Automatic Glueing Machine	1	300.00			X
Electric Stamping Machine	1	1,000.00			X
Baum Folder, 28"	1	3,000.00			X
Machine Folding Davidson Model 129	1	3,000.00		X	
Electric Book Sewing Machine	1	4,000.00			X
Press, Standing Hickok 25 $\frac{1}{2}$ x32 $\frac{1}{2}$	1	700.00		X	
Machine Paper Driller (with spare parts)	1	435.00		X	
Mimeograph Machine Model 92 @ \$499.75 ea.	3	1,499.25	1	X	
Davidson Duplicator Model 221	1	1,847.58	2 on loan from State	X	
Ozalid Model B, white print	1	2,875.00		X	
Oxaphane Duplicator	1	4,000.00			X
Photostat Machine (Continuous Model #4)	2	5,000.00	1 on loan from State	X	
Recordak Model C	1	1,000.00		X	
Recordak Model D	1	1,200.00		X	
Flofilm Copier (Complete with Processor)	1	4,230.00			X
Positive Printer	1	1,200.00			X
Microtronic Camera and Photostat Process (complete)	1	10,000.00			X
Tanks, Temperature Control (Set of Four)	1	5,000.00			X
Deep Tanks (Wooden for Microfilm 100 Ft. Cap)	3	1,200.00			X
Enlarger Saltsman 8x10	1	2,175.00		X	
Enlarger Omega 4x5 D 11 @ \$150.00 ea.	3	450.00		X	
Reader 35 mm.	1	157.00		X	

Sanitized - Approved For Release :
CIA-RDP51-00049A000100010008-9

<u>Equipment Required</u>	<u>Quantity</u>	<u>Value</u>	<u>On Hand</u>	<u>Ordered</u>	<u>To be Ordered</u>
Identification Unit PM 385	1	\$ 281.00		X	
View Camera 8x10 (Eastman D2) (Complete)	1	150.00		X	
Speed Graphic Camera 4x5 (Complete), minus case, @ 150.00 ea.	3	450.00		X	

FOIAb3b1

7. During the course of this survey the Reproduction Sections of the Documents Branch and [REDACTED] of the Office of Operations, CIG, were surveyed. It was determined that the reproduction responsibilities of the Documents Branch could be taken over at a date to be determined later when sufficient personnel are available in the Reproduction Section, Services Division, to handle the volume for this branch. It was also determined that, when the activities of the [REDACTED] are moved to a location closer to 2430 E Street, N.W., the reproduction responsibilities of that branch will be transferred. The Chief of the [REDACTED] has agreed to this transfer. For the present, it has been determined that the time schedule of the [REDACTED] could not be met under the existing circumstances of physical separation, volume of material, etc.

Sanitized - Approved For Release : CIA-RDP51-00049A000100010008-9

Agreement for Transfer and Operation
of the State Department Printing Plant
Located at 2430 E Street, Northwest

C
P
Y

November 27, 1946

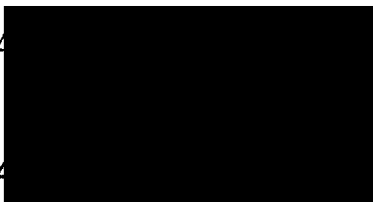
The Department of State, the Central Intelligence Group, and the Government Printing Office hereby agree that the State Department printing plant located at 2430 E Street, Northwest, shall be transferred to and operated by the Government Printing Office, under the authority of 44 U.S.C. 60, subject to the following stipulations:

1. A Policy Committee of three will be established under the chairmanship of the State Department, and shall consist of representatives of the State Department, the Central Intelligence Group, and the Government Printing Office. This Policy Committee will prescribe regulations dealing with:
 - a. Priority of work to be produced
 - b. Physical and personnel security of the plant
 - c. Any other matters of substantial interest to the Department of State, the Central Intelligence Group, or the Government Printing Office in connection with the operation of the plant.
2. The plant will be retained in its present location at 2430 E Street, Northwest, subject to such space adjustments as may be agreed upon by the Policy Committee.
3. The Government Printing Office will review the findings and recommendations of the "Report on Survey of State Department Printing and Reproduction Plant" dated November 12, 1946, prepared jointly by representatives of the State Department, the Bureau of the Budget and the Government Printing Office. As a result of this review, specific lists of personnel, material, and equipment to be transferred will be prepared and submitted to the Policy Committee for concurrence.
4. It is understood that the personnel, material, and equipment referred to under item 3 will be transferred from the State Department to the Government Printing Office, and that any additional equipment and personnel required for efficient operation of the plant will be provided by the Government Printing Office.

5. The Government Printing Office, in operating the plant, will conform to the security requirements of either the State Department or the Central Intelligence Group, whichever may be the higher with respect to personnel, the operation of the plant and physical security. Security investigations of personnel will be conducted by either the State Department or the Central Intelligence Group as mutually agreed upon between these two agencies.
6. Except for matters of security and job priority, the complete administrative responsibility for the operation of the plant will rest with the Government Printing Office.
7. The plant is to be operated by the Government Printing Office primarily for the accommodation of map and classified work of the State Department and the Central Intelligence Group. The determination as to the production of unclassified work at this plant or elsewhere shall be at the discretion of the Government Printing Office. In order to utilize fully the printing facilities of this plant, the Government Printing Office, at its discretion, will have the privilege of utilizing equipment for the work of other Federal activities; provided, however, that such work shall not interfere with the priority production of classified or special map materials for the State Department and the Central Intelligence Group.
8. The Government Printing Office will be reimbursed for work performed for the State Department and the Central Intelligence Group, respectively, under the provisions of Section 601 of the Economy Act (31 U.S.C. 686) for such portion of the fiscal year of 1947 as this plant may be operated by the Government Printing Office. Thereafter, effective July 1, 1947, the work produced in this plant shall be charged to object classification 06 - Printing and binding.
9. This transfer shall become effective on or before March 1, 1947, the specific date to be determined by the Policy Committee.

/s/ C.H. Humelsine
Department of State

/s/



25X1A9a

/s/